



Classification: Criminalist III (Criminalist Specialist)

Title Code: V00515

Pay Range: 27

POSITION SUMMARY: This is an advanced position responsible for specializing in performing professional, complex, and technical work in the scientific analysis of an assigned forensic discipline. The employee also serves as a lead worker by training other criminalists and laboratory technicians. Work includes, but is not limited to, preparing reports, developing procedures for the laboratory, testifying in court, instructing others, as well as maintaining and repairing the laboratory equipment. Work is performed with considerable independence within the framework of established procedures and policies.

DESCRIPTION OF DUTIES PERFORMED (Any one position may not include all of the duties listed nor do the listed examples include all tasks which may be found in positions of this class.):

In addition to the duties performed by a Criminalist III, a Criminalist Specialist will perform the following:

Possess and maintain membership in at least two professional forensic science organizations, one of which must be a national organization (memberships must be maintained).

Possess and maintain forensic certification from the American Board of Criminalistics (ABC), American Board of Forensic Toxicology (ABFT), Association of Firearm and Tool Mark Examiners (AFTE), International Association for Identification (IAI), or a certification pre-approved by the Division Director.

Documented participation, within the preceding three years of eligibility for promotion, in at least one project/committee for the Division (e.g., CODIS Administrator, Safety Officer, grievance committee, safety committee, etc.)

Possess at least two years of active participation on an approved national/regional professional forensic science committee (must be verified by the committee chairperson); or have been published in an approved peer-reviewed forensic journal (must be verified); or served as a primary workshop instructor for an approved national/regional professional forensic science organization (must be verified by the organization); or have served as an ANAB technical assessor (must be maintained).

Fully qualified and proficiency tested in all assigned discipline components conducted at the assigned laboratory location. (Trace Evidence proficiency in at least four (4) sub-disciplines) (extenuating circumstances will be reviewed, such as extended leave) (full proficiency must be maintained)

Qualified as an expert witness (extenuating circumstances will be reviewed, such as an opportunity to testify has not been available).

Documented training of other assigned discipline personnel for the Division.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Continued demonstration of the required knowledge, skills, and abilities for a Criminalist III, as well as the ability to successfully perform the duties listed above.

MINIMUM EXPERIENCE AND EDUCATION REQUIRED (The following represents the minimum qualifications used to accept applicants, provided that equivalent substitution may be permitted in case of deficiencies in either experience or education.):

Currently classified and possess at least three years of experience as a Criminalist III in the currently assigned discipline within the Division, as well as have successfully demonstrated the performance of the duties listed for a Criminalist Specialist.

NECESSARY SPECIAL REQUIREMENTS: Must provide a DNA sample to be used only for forensic identification as required at the time of appointment.

Must be able to pass a polygraph examination after conditional offer of employment.

Must possess, or obtain and maintain, a valid driver's license.

Must possess, or obtain and maintain, a valid Missouri Department of Health Type 1 Permit (Alcohol and Drug Testing), as applicable.

Must submit to periodic random drug testing.

Must be able to successfully demonstrate performance, and maintain demonstrated performance, of the duties listed, with a 12-month period of exception given should performance lapse in any area.

FLSA STATUS: Non-Exempt

WORK SCHEDULE: An employee in this position works an eight-hour shift as directed; however, working hours are subject to change at the discretion of the commanding authority.